American Society of Civil Engineers
Philadelphia Section
Younger Member Forum

2026-2027 Board Meeting No. 1

DATE: Wednesday, July 15, 2026
TIME: 5:30 PM – 7:00 PM EST
LOCATION: AECOM, 1635 Market Street, Suite 1000, Philadelphia, PA 19103
CALL INFO: Teams Link (Meeting ID: XXX XXX XXX XXX; Passcode: xxxxxxxx)

ATTENDANCE: *Virtual attendees in italics.*

- ☑ CJ Medora (CM)
- ☑ *Kayla Nelson (KN)*
- ☑ Christian Antisell (CA)
- ☑ Kerianne Chen (KC)
- ☐ Kevin Walsh (KeW)
- ☐ Ryan DeMent (RD)
- ☑ Tyler Farley (TF)
- ☑ Noor Dabdoub (ND)
- ☑ Belen Labarta (BL)
- ☑ Gina Venuto (GV)
- ☐ Andrew Edwins (AE)
- ☑ *Elvira Mikhael (EM)*
- ☑ *Callum Grealy (CG)*
- ☑ Kevin Malley (KM)
- ☐ Anthony Rizzo (AR)
- ☐ Emma Youngs (EY)
- ☐ Ivan Burashnikov (IB)
- ☐ Katie Wade (KaW)
- ☐ Dane Hagstrom (DH)
- ☑ Sam Griffin (SG)
- ☑ Liv Brown (LB)
- ☐ Tony Ableman (TA)
- ☑ Shane Leiphart (SL)
- ☑ Hannah Booz (HB)
- ☑ Karan Doshi (KD)

GUESTS:

AGENDA

1. CALL TO ORDER & ROLL CALL **(CM)**

2. APPROVAL OF MINUTES (**CM)**
    a. May Board Meeting No. 11 Meeting Minutes
        i. Motion: TF
        ii. Second: ND

3. REPORTS OF OFFICERS **(CM)**
    a. President **(CM)**
        i. Upcoming Events
            1. YMLS and YMLS Alumni Summit at ASCE HQ in Reston, VA (8/21-8/23)
                a. CM encouraged all to attend, KN confirmed advanced rate available until end of month.
        ii. Future Events
            1. Region 2 Assembly at Lehigh University (Saturday, November 7th)
                a. CM gave an overview of regions. Good opportunity to network. Can arrange a carpool.
    b. Treasurer **(KC)**
        i. FY26 Budget **(CA)**
            1. Just under 80% util.
        ii. FY27 Budget Requests **(KC)**
            1. Due by the 29th. Social Chairs submitted.
        iii. Outstanding Reimbursement Requests
            1. 3 outstanding, confirmed with TA they will be processed this week.

iv. Recently Processed Reimbursement Requests

c. Secretary **(CA)**

i. Google Drive Access

1. *CA gave overview - encouraged all to add pros/cons and share feedback*

4. REPORTS OF STANDING COMMITTEES **(CM)**

a. Communications Committee **(CA)**

i. Past Tasks

1. 2026 ASCE Region 2 Awards **(TF)**

a. TF has not received notification if they were awarded.

b. Outreach Committee **(KN)**

i. Upcoming Activities

1. None

ii. Future Activities

1. Girls Inc Eureka! Camp **(TA/LB)**

a. Potential event the first week of August, next opportunities would be in September/October during the school year.

b. TA was sorry he hasn't closed out the reimbursement

c. TA Will send out an email to prior volunteers.

c. Events Committee **(KC)**

i. Upcoming Events

1. Phillies Game & Tailgate (9/25) **(CG/KM)**

a. Approval form and flyer approved and completed. Shared with SM, website and PR.

b. Discussed student discount codes - 2 per school or 10 total, utilizing leftover SMT and CC budgets. KN mentioned a scenario where one school registers and takes all tickets. DH will email student chapter presidents codes. GV will post "reach out to student chapter presidents"

ii. Future Events

1. Multi-Society Kickball Tournament (8/27) **(CG/KM)**

a. Approval form completed and constant contact event registration set up. EY obtaining permit from P&R for Edgely #2. Submitted check today.

2. I-295 and Route 42 Interchange Tour (Summer) **(AR/SL)**

a. AR sending email to tour contact as we speak.

3. Joint Technical Tour of The Bellwether District with T&DI (Fall) **(AR/SL)**

a. No updates - may need to reach out to TA - just had a baby.

d. Justice, Equity, Diversity, & Inclusion (JEDI) Committee **(RD)**

i. Past Activities

1. Equity in Practice (6/2) **(EM)**

a. Event went well, good feedback. Reimbursement Request sent.

b. $42.92 over budget. CM motioned to reallocate from exec board. ND Motioned, HB seconded

c. AYE: 16

d. Abstain: KN

5. REPORTS OF SPECIAL COMMITTEES **(CM)**

a. Board Bonding Camping at French Creek State Park (8/7-8/9) **(KC/CA)**

i. Yes: CA, KM, KC,

ii. No: GV, TF, HB, SL, CG, AR

iii. Tent: LB, BL,

iv. Just Fri Night: EM,

v. Just Sat: CM, KD, ND, KN,

b. Section Email/Event Management Task Committee **(CM/CA)**

i. Obtained access to section CC

6. UNFINISHED BUSINESS **(CM)**
    a. Civil Engineering Club Future **(KaW/SG)**
        i. *Alan Locke School is West Philly, don't need to notify ASCE HQ - no longer a formal program. CivE club budget completed.*

7. NEW BUSINESS **(CM)**
    a. President **(CM)**
        i. Board Contact Information and 2026-2027 YMF Look Ahead
            1. *CM mentioned GV, KN, KW, SG birthdays coming up, missed EM birthday. Wishes all to party hard. Reviewed board history tab. Reviewed YMF lookahead.*
        ii. YMF Constitution & Bylaws and Appointed Officer Positions
            1. *Encouraged all to review bylaws. All board positions can be found in AOP excel for expectations.*
        iii. Board meeting locations
            1. *TPD will be hosting next week, please make sure to RSVP to guarantee we have enough food. Not required to host, but encouraged*
    b. Secretary **(CA)**
        i. FY26 Event Tracking - For events held **before** October 1, 2026
        ii. FY27 Event Tracking - For events held **on or after** October 1, 2026
        iii. Event Planning Checklist
        iv. Event Approval Form
            1. FY26 Event Approval Form
            2. FY27 Event Approval Form

    c. Treasurer **(KC)**
        i. Please send budget requests by July 29.
    d. JEDI **(RD)**
        i. *Not Present*
    e. Awards (**TF)**
        i. *No Update.*
    f. Information Technology **(ND)**
        i. Board Bios and Headshots
            1. *Still waiting on a few more.*
    g. Social Media **(GV)**
        i. *Phillies flyer and June meeting posted to instagram. Will try to have posts up in 3 days from request.*
    h. Professional Development **(AE/EM)**
        i. *Looking to have more collaborative events.*
    i. Social Events **(CG/KM)**
        i. End of Summer Happy Hour (early Sept)
            1. *Considering Urban Village for the first or second week - good outdoor space. August will be packed. Can consider reaching out to Justin Banks for headshots. Will look to get EAF and advertisement together in a couple weeks.*
    j. Technical Events **(AR/SL)**
        i. *Met last month, got up to speed.*
    k. Community Service **(EY/IB)**
        i. *Not present.*
    l. Civil Engineering Club **(KaW/SG)**
        i. *No Report.*
    m. College Contact **(DH)**
        i. *Considering not doing welcome back bowling. Open to ideas from the board.*
    n. K-12 Outreach **(LB/TA)**
        i. *No Report.*
    o. Student Member Transition **(HB/KD)**

i. *Looking to collaborate with other chairs to encourage student attendance and accessibility - maybe a social event in the spring. CM recommended working together with the technical events chairs to schedule tours.*

8. OPEN DISCUSSION **(CM)**
    a. *KN mentioned that the MRLC will be in the Lehigh Valley*
    b. *KC requested recommendations for food. TF suggested Del Friscos.*
    c. *LTC has a Roberts Rules of Order webinar this month.*

9. ANNOUNCEMENTS **(CM)**
    a. Next Meeting:
        Wednesday, August 19th at TPD
        1617 JFK Blvd, 11th Floor

10. ADJOURNMENT **(CM)**
    a. *Motioned and adjourned at 6:48pm*